

**Minutes of the Committee Meeting, 11<sup>th</sup> September 2025  
East Caithness Community Campus, Community Room**

1 Present – Alan, Nadine, Shona, Craig, Russell, Gordie, Tanya, Donna, Sonja and Siony. Alan welcomed and thanked everyone for attending.

2 Apologies – Ruth, Lisa, Yvonne, Antony, Lyndsay, Sandra and Claire.

3 Minutes of previous meeting agreed as accurate. Proposed by Alan and 2<sup>nd</sup> by Sonja.

4 Actions from previous meeting.

4.1 One coaches meeting has been held since previous meeting. Agreed that these need to occur more often but perhaps have them opportunistically at handover on Tuesday sessions when more coaches are about.

4.2 Siony will proceed with previous plan to display PB's for swimmers on the club notice board.

4.3 Alan fed back to HLH what was agreed at the previous meeting. No further feedback. No Facilities update.

4.4 Lyndsay has arranged for the club to sell raffles closer to Christmas. Dates to be agreed and given to B&M.

4.5 Siony is signed up for the HST and ND meetings.

4.6 Meet and greet was held in the Rosebank pavilion. Next one to be held in the pool viewing area.

4.7 Carried over - Alan to look into functions of team unify. Discussion about coaches being listed within team unify and be able to see what meets swimmers are signing up too. Currently only meet secretary and see this information. This would allow coaches to help swimmers set targets. **ACTION** – coaches to hold a meeting and look at first few meets, identify swimmer's targets and record on a spreadsheet. This would be stored in the lock box for all coaches to utilise.

5 Reports/Updates.

5.1 Handover from Sandra to Tanya has not happened yet. **ACTIONS** – Tanya to identify who are signatories on the account? Alan to add Tanya as treasurer on Team Unify account.

5.2 Three suspended accounts. Six new swimmers in the last intake, two have since left. A few expressions of interest to join the club. Five swimmers moving up groups. 45 members, 10 in pre-squad, 14 in bronze, 9 in silver and 12 in Gold.

5.3 The forced closure of the pool at the beginning of the summer resulted in no break at the end of the summer when this would normally happen. Agreed that in future a two-week break will always be held at the end of the summer, this will mark the end of the season. **ACTION** – add the two weeks break to the yearly planner.

Coaching staff levels are good, but more poolside helpers required.

5.4 Update from Sonja attached. **ACTIONS** taken from update 1: ensure the false start rope is looked at, it is currently too short/tight to be functional. 2: confirm date for gala 2026. Expression of interest form has been submitted with a provisional date of Tuesday the 9th June 2026.

5.5 Russel is currently working on removing all the rust and repainting the blocks. He provided an update and showed some before and after photos.

5.6 Decision made to sell tickets in B&M on the weekend 15/16<sup>th</sup> November. Maureen Green has arranged raffle books. Each swimmer will be given a booklet to sell to family/friends. **ACTION** – Lyndsay to confirm dates with B&M.

5.7 Siony provided an update from the HST and ND meetings. Update attached.

Meeting was not completed due to time constraints. Meeting to be continued.....

Poll to be put on WhatsApp to gauge which night would allow more members to attend.

## Meets Report for Committee Meeting 11/09/2025

Prepared by Meet Secretary Sonja Senguler

2025 – 2026 Season

Meet attended so far from June 2025-

Wick Gala 10 June 25– Well attended across the club – thanks to everyone involved for their help with enabling this to happen. Accreditation was received for this meet, again thanks to TASC officials for assisting with officials. 1 action taken from this was to ensure the false start rope is looked at, it is currently too short/tight to be functional. Action – confirm date for gala 2026. Expression of interest form has been submitted with a provisional date of Tuesday the 9th June 2026 – can committee confirm this date. Can the false start rope be looked at and made functional? Craig is this something you can do?

Dyce LC Meet 15 June 25 - 4 swimmers attended from Wick – this was a new meet for Wick swimmers but a great opportunity for swimmers experiencing their first LC meet.

ND Development Meet – 5 swimmers entered. Unfortunately, 2 withdrawals due to injury and 1 no show. PB gained by both remaining swimmers. This is a great meet for anyone trying to get last minute times for junior academy. Action from this meet – due to a no show at this meet the ND issued a £10 fine for a withdrawal on the day. This fine has been paid by the club as there was 28 days in which it had to be paid. As a committee can we decide to either accept these and pay them or pass the fine on to the parent through an invoice to Sports engine. I personally feel that these fees should be passed on to the swimmer's account as last minute withdrawals create a lot of work for everyone involved.

Scottish Summer Meet – This year we had 4 swimmers qualify for swims at the summer meet which was fantastic. Hoping that next year there will be a few more.

British Next Gen Championships – Nebi qualified for this event in July – not his best meet due to various factors but he turned up daily, put in 100% effort and took away a lot of learning from it.

ND Sprint Championship 6th September 2025 – 3 swimmers from Wick attended. Great start to the new racing season, some PB gained.

Up and Coming Meets:

Thurso Open 13-14th September 2025 – 19 swimmers entered which is a fantastic amount. An update following this meet will be provided at the next meeting.

UOA S/C Meet 4-5 October 2025– 5 swimmers entered. Unfortunately, hugely oversubscribed. 1 swimmer has now withdrawn due to this.

ND Distance Meet Aberdeen– 11-12 October 2025 – 3 swimmers entered. Would like to start encouraging all swimmers to take part in this event.

ND Open 1-2 November 2025 - This meet is on the club Sports Engine App with the meet information but will be a HST entry.

HST Autum Meet Inverness – 8-9 November 2025 – Would like to encourage all club swimmers to participate in this event as a local meet and as a club. Travelodge still has availability currently for this weekend.

ND Age Group Meet 6-7 December 2025 - Would like to encourage all club swimmers to participate in this event as a local meet and as a club.

Scottish National Winter SC Edinburgh 12-14 December 2025 - This meet is on the club Sports Engine App with the meet information but will be a HST entry.

An updated list of planned meets going into 2026 will be available for the next committee meeting. For coaching team to be able to advise and understand swimmers' goals for the up-and-coming season HST head coach has been asked to share the swimmers' goals they have set, which will also outline what they need to do to try to achieve them. This has been asked to be sent to Craig Cormack STO email as address.

Going forward – There is a requirement for the club to provide officials for any meets being attended. Thurso meet there was a fantastic amount signed up to jobs on the app but there is still a lot of chasing up to be done. Routinely jobs are not being signed up to on time. We also require more parents to be able to officiate. A couple of planned meets had to be pulled due to exceptional circumstances – had these gone ahead we as a club would not have been able to provide officials for these meets. This I hope will show the importance and need for a further timekeeper's course to take place.

One last thought – it would be great to get other coaches familiar with the requirements/running and all that is involved with being a poolside coach at meets. Each level of meet requires different things. However, this cannot happen if we are risking not providing a satisfactory number of officials for meets. My thoughts would be that once officials are confirmed if any coaches have not been allocated officials duties, then it may be appropriate to have 1 other assisting and learning the ropes poolside.